



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

AGENDA
OF A REGULAR MEETING
OF THE
CITY OF COACHELLA
PARKS AND RECREATION COMMISSION

April 16, 2024
4:30 PM

<p>In-Person Meeting Location:</p> <p>City Hall Council Chambers 1515 Sixth Street, Coachella, California</p>	<p>If you would like to attend the meeting via Zoom, here is the link:</p> <p>https://us02web.zoom.us/j/86291638284?pwd=NUJQZGNINElxa09UUzZ1cFZEandrdz09</p> <p>One tap mobile : +16694449171,,86291638284#,,,,*970236# Or Telephone: US: +1 669 900 6833 Webinar ID: 862 9163 8284 Passcode: 970236</p> <p>Spanish: El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
 - **In Real Time:**

If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing *9 on the keypad.
 - **In Writing:**

Written comments may be submitted to the City Council electronically via email to cityclerk@coachella.org. Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
 - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at www.coachella.org, and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

APPROVAL OF THE MINUTES:

1. Meeting Minutes of February 20, 2024 of the Parks and Recreation Commission

PRESENTATIONS:

NONE

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

2. Recommend Re-Establishing Park User Fee Schedule

PUBLIC COMMENTS (NON-AGENDA ITEMS):

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

REPORTS AND REQUESTS:

Commissioner Comments

Public Works Director's Comments

ADJOURNMENT:

*Complete Agenda Packets are available for public inspection at the
City Clerk's Office at 53-462 Enterprise Way, Coachella, California, and on the
City's website www.coachella.org.*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



City Hall Council Chamber
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MINUTES
OF A REGULAR MEETING
OF THE
CITY OF COACHELLA
PARKS AND RECREATION COMMISSION

February 20, 2024
4:30 PM

CALL TO ORDER:

The Regular Meeting of the Parks and Recreation Commission of the City of Coachella was called to order at 4:35 p.m. by Vice Chair Granados Jr.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Vice Chair Granados Jr.

ROLL CALL:

Present: Commissioner Caballero, Commissioner Gallegos, Vice Chair Granados Jr.

Absent: Chair Avila and Commissioner Hernandez

APPROVAL OF AGENDA:

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

Motion: To approve the Agenda.

Made by: Vice Chair Granados Jr.

Seconded by: Commissioner Caballero

Approved: 3-0, Unanimous roll call vote:

AYES: Commissioner Caballero, Commissioner Gallegos, Vice Chair Granados Jr.,

NOES: None

ABSTAIN: None

ABSENT: Chair Avila and Commissioner Hernandez

APPROVAL OF THE MINUTES:

1. Meeting Minutes of January 16, 2024 of the Parks and Recreation Commission

Motion: To approve the Minutes.

Made by: Vice Chair Granados Jr.

Seconded by: Commissioner Caballero

Approved: 3-0, Unanimous roll call vote:

AYES: Commissioner Caballero, Commissioner Gallegos, Vice Chair Granados Jr.,

NOES: None

ABSTAIN: None

ABSENT: Chair Avila and Commissioner Hernandez

PRESENTATIONS:

2. Coachella Youth Baseball & Softball Association Updates

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

None

PUBLIC COMMENTS (NON-AGENDA ITEMS):

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

REPORTS AND REQUESTS:

Commissioner Comments

None

Public Works Director's Comments

Maritza commented that there are reports of more alcohol use in parks. Park Rangers will be enforcing the No Alcohol Municipal Code. On another note, we are looking at a public outreach event for design concepts for Las Flores Park expansion. Property 52 was acquired and looking for more opportunities to build it out. The design concepts will be available for viewing and public comment in March. The Council did not approve the Commission recommendations for adjustments in regards to the community fields. The Leagues had testimonies and did appear at last meeting, further discussion will be continued by Council in next meeting.

ADJOURNMENT:

Vice Chair Granados Jr. adjourned the meeting at 4:57p.m.

Delia Granados
Deputy City Clerk



**STAFF REPORT
4/16/2024**

TO: Parks and Recreation Chair and Commissioners
FROM: Maritza Martinez, Public Works Director
SUBJECT: Recommend re-establishing park user fee schedule.

STAFF RECOMMENDATION:

Provide direction on Park User Fee Schedule.

EXECUTIVE SUMMARY:

The City Council approved reduction of the city’s park user fees to no fee last year in April 2022. As a part of this action the City Council also asked that the park fees be re-evaluated annually. Discussion by the City Council in April of 2022, was spurred by interest to assist sports leagues to reduce their registration fees.

After this action was taken by the City Council only one of the four sports leagues using the city’s park facilities decreased their registration fees. Based on these results staff is recommending returning park use fees to the 2011 park use fees listed below:

- Coachella Fee Schedule

<u>Fee Type</u>	Approved Fee Per Hour
○ Park Usage–	\$31.50
○ Stage Reservation–	\$187.00 per day
○ Sport Field Permit-	\$8.00
○ Sports Lighting-	\$18.00
○ Sports Diamond-	\$194.00
○ Snack Bar-	\$187.00 per season

Staff is recommending returning the park user fees effective August 1, 2024.

FISCAL IMPACT:

The recommended action will result in an estimated \$120,000 increase in estimated revenues annually.

ALTERNATIVES:

1. Recommend updating park fee schedule to reflect all park use rentals at 100%.
2. Recommend reducing park fee schedule to reflect another fee percentage.
3. Recommend park fee schedule remain as it exists – 0% fee collection.